

Midwestern Intermediate Unit IV

# Moving Forward Together

## **Midwestern Intermediate Unit IV 2017-2018 General Operating Budget**

Serving Schools in Butler, Lawrence and Mercer Counties

A large, bold, black letter 'N' is centered on a background of a grid of dots. The dots are arranged in a pattern that tapers and curves, with colors transitioning from light green to dark grey.

[www.miu4.org](http://www.miu4.org)

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*From the Executive Director*

*Board of Directors*

*From the Board President*

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**Thank you for your support!**

*Published by MIU IV's Communications Services Department.*



**From the Executive Director, Dr. Wayde Killmeyer**

Once again we are proud to present the Midwestern Intermediate Unit General Operating Budget. Through a great deal of effort and some difficult decisions, I am pleased to report that the bottom line on this budget has increased marginally from last year's offering. This is an amazing accomplishment when one considers that we, along with all other educational entities, have been dealing with double-digit increases in PSERS and health care costs. Not only have we held the line on our overall budget, but we have also managed to bring to you a budget which, for the twenty-sixth straight

year, does not ask for an increased contribution from our 27 school districts.

This amazing feat can only be accomplished thanks to the dedication and commitment of the MIU IV faculty, staff, administration, and board. All of these groups of people have one goal in mind, and that is to help this institution to grow in scope and in excellence. This, of course, fits nicely with our aim of providing you, the customers that we serve, with the highest-quality services at the most reasonable prices. You may be able to find cheaper, but you will not find better. Thank you for your ongoing and continued support.



**From the Board President, Cedric Butchy**

Intermediate Units play an important role in helping schools provide a quality education to students and to assist the Pennsylvania Department of Education and school districts in meeting the goals of each one's educational initiatives. MIU IV is uniquely positioned to meet the needs of the schools in Butler, Lawrence and Mercer Counties and we are proud to provide a comprehensive menu of programs and services to our districts.

Midwestern Intermediate Unit IV is unique in that it is one of only a very few Intermediate Units in the Commonwealth that has not increased contributions from school districts over a long period of time. School district contributions supporting the General Operating Budget have remained unchanged since 1991-1992. It is a source of pride to both the Board and the administration that we are able to do this once again for the 2017-18 fiscal year.

The Board of Directors and the administration are committed to making the changes necessary to move our organization forward in the best interest of those that we serve. Thank you for your support!

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## MIU IV Board of Directors

**Cedric Butchy, President**  
Mercer Area School District

**Merle Glass, Vice President**  
Shenango Area School District

**Laura Urbach**  
Secretary\*

**Richard Rossi, Treasurer**  
Greenville Area School District

**Charles Branca**  
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**Matthew Cimballa**  
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**J. Dayle Ferguson**  
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**Lynn Foltz**  
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**William Halle**  
Butler Area School District

**Karen Houk**  
Neshannock Township School District

**Renee Pitrelli**  
Ellwood City Area School District

**John A. Tucker**  
Jamestown Area School District

**Vacancy**

*Charles P. Sapienza, Jr., Solicitor\**  
*Dr. Wayde Killmeyer, Executive Director\**

\*Nonvoting member

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## General Overview

Midwestern Intermediate Unit IV (MIU IV) will offer approximately 100 programs and services during the 2017-2018 school year to students, parents, teachers, school administrators, school directors and others in Butler, Lawrence and Mercer Counties. Services will be made available through a compilation of more than 50 individual budgets that total \$95 million. Funding is from various local, state and federal sources. Many of the funds are earmarked for use in programs such as Special Education, Non-Public School Services, and Title I. In most cases, the budgets are built on allocations or competitive grants received from the Pennsylvania Department of Education (PDE). All budgets require MIU IV Board adoption and PDE approval.

Unique among all of the MIU IV budgets is the General Operating Budget (GOB). It is the one budget that annually must go before all of the twenty-seven school boards for adoption. It is the budget that supports the administration of all MIU IV programs and provides for delivery of basic services to local school districts in accordance with Act 102 of 1970. MIU IV observes the same budgeting and accounting requirements as those of local districts.

Of the 273 people employed by the MIU IV Board of Directors, the 2017-2018 General Operating Budget supports 16.13 full-time and 9.53 part-time “full-time equivalent” employees. The term “full-time equivalent” is used because some of the staff are budgeted for in more than one budget on a prorated basis. This practice is most common in the Administrative Budget because staff members working in the business office, human resources, or operations are involved in the day-to-day operation of all MIU IV programs and services regardless of funding sources.

The General Operating Budget consists of the Administrative Budget and five program service budgets.

## Administrative Budget

The Administrative Budget provides funds for the operation of all

MIU IV programs including the basic services and other programs authorized by the MIU IV Board of Directors. In addition to expenditures covering Board Services and the Office of the Executive Director, the Administrative Budget includes Human Resources Services, Business Services, Operation and Maintenance of Plant, Warehousing & Distribution and Communications Services.

An item is budgeted here when it is considered as a general governance expenditure that would be incurred no matter how many or how few programs are administered by MIU IV. In addition to salary and benefits, other examples of administrative expenses include liability and property insurance, leases, maintenance contracts, utilities, office supplies, postage, telephone, audit and legal fees.

## Program Service Budgets

In creating intermediate units, the legislature identified seven basic areas from which IUs could tailor a program of services to meet local district needs. The 2017-2018 GOB funds five of those basic areas directly which include: Continuing Professional Education Services, Curriculum, Instruction & Assessment Services, Education Planning Services, Technology & Information Services, and State and Federal Liaison Services. The sixth basic area, Instructional Materials is provided as part of Technology & Information Services budget and the Warehousing & Distribution Services Budget (part of Administrative Budget). The seventh basic area, Pupil Personnel Services is not funded by the GOB. Rather, it is provided for by other means. Due to the significant nature of each, separate budgets are included.

Each service area has its own budget. As in the Administrative Budget, salaries, fringe benefits, travel expenses and other costs related to the delivery of a particular service are found in each respective budget. Leases, maintenance agreements and so forth that are directly related to the delivery of a specific service are found in that service area budget. For example, Internet access and leased telephone lines used to transmit data are found in the Technology & Information Services Budget.

### Budget Adoption Process

**October/December:** The Executive Director prepares a tentative general operating budget.

**February:** The MIU IV Board of Directors reviews the proposed budget, makes recommendations and approves the proposed budget.

**February/March/April:** The Superintendents' Advisory Council reviews the general operating budget. The 27 local school boards also review and act on the proposed budget during their monthly board meetings. Votes are weighted according to district enrollment.

**May 1:** After approval by a majority of school districts and school directors' weighted votes, the Executive Director files the budget with the Pennsylvania Department of Education.

## 2017-2018 Budget Highlights

The 2017-18 General Operating Budget (GOB) of the Midwestern Intermediate Unit IV totals \$4,209,396 which is an increase of \$149,744 or 3.7% more than the 2016-2017 GOB of \$4,059,652. It represents 4.43% of MIU IV's fifty program budgets which total over ninety-five million dollars.

Despite implementing many cost containment measures, a small increase is budgeted due to an eleven percent (11.00%) increase in employee healthcare and a two and a half percent (2.54%) increase towards employer paid contributions to the Public School Employees' Retirement System (PSERS).

The 2017-2018 General Operating Budget supports MIU IV's mission to provide educational and administrative leadership, programs, services, and resources which enhance the education of all individuals to meet the changing needs of a global society. The 2017-2018 GOB supports administrative functions, as well as, curriculum, technology, professional development, and educational support programs.

2017-18 General Operating Budget Summary	Expenditures
<i>Administrative Services</i>	
2310 Board Services	\$61,988
2360 Office of Executive Director Services	\$292,207
2830 Human Resources Services.	\$142,879
2510 Business Services	\$493,605
2600 Operation and Maintenance of Plant Services	\$172,539
2530 Warehousing and Distribution Services	\$160,614
2540 Communications Services	\$241,785
<b>Total Administrative Services</b>	<b>\$1,565,617</b>
<i>Curriculum, Instruction, &amp; Assessment Services</i>	
2260 Curriculum, Instruction & Assessment Services	\$465,651
<i>Education Planning Services</i>	
2810 Education Planning Services	\$8,504
<i>Continuing Professional Education Services</i>	
2270 Continuing Professional Education Services	\$116,027
<i>State and Federal Liaison Services</i>	
2520 State and Federal Liaison Services	\$208,805
<i>Technology &amp; Information Services</i>	
2840 Technology & Information Services	\$1,666,863
<i>5000 Other Expenditures &amp; Financing Uses</i>	
5100 Other Expenditures & Financing Uses	\$0
5200 Fund Transfers	\$67,929
5900 Budgetary Reserve	\$110,000
5000 Total Other Expenditures & Financing Uses	\$177,929
<b>TOTAL</b>	<b>\$4,209,396</b>

The Districts' contribution to the 2017-2018 MIU IV General Operating Budget remains unchanged at \$649,135. Each district's contribution is based upon individual size and wealth of the district. The amount of district contributions has remained constant for twenty-six years. The 2017-2018 individual district contributions will be determined by a formula based upon student membership and district wealth in comparison with the other twenty-seven school districts in MIU IV. The 2017-18 District contributions by withholding in an amount of \$649,135 provide support for the following MIU IV services:

• Board Services	\$ 61,988
• Office of the Executive Director Services	292,207
• Human Resources Services	116,948
• Operation & Maintenance of Plant Services	56,700
• Curriculum, Instruction and Assessment	20,000
• Warehousing & Distribution Services	93,335
• Educational Planning Services ((Extreme Leadership)	7,957
• <b>Total</b>	<b>\$ 649,135</b>

The 2017-2018 GOB supports and teaching staff, administrative salary increases and related payroll fringe benefit cost. If necessary, the budgetary reserve will be used by the Board of Directors.

No Commonwealth subsidy to support 2017-2018 MIU IV operations is expected. The 2011-2012 State Budget entirely eliminated the funding of Intermediate Unit operations through operating subsidy and capital subsidy. The resulting loss of revenue to MIU IV was \$187,830.

MIU IV continues to reduce staffing levels while providing high quality services to meet districts' requests in a cost-effective manner. A comparison is given on the next page.

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**2017-2018 Budget Highlights (continued)**

<b>Budget Year</b>	<b>Budgeted Expenditures</b>	<b>GOB Funded Number of Employees</b>
2017-2018	\$4,209,396	16.13 Full-Time, 9.53 Part-Time
2016-2017	\$4,059,652	21 Full-Time, 8.65 FTE
2015-2016	\$4,075,793	24 Full-Time, 9.06 FTE
2014-2015	\$3,918,137	24 Full-Time, 10.50 FTE, 1 Hourly
2013-2014	\$3,796,243	22 Full-Time, 10.85 FTE, 1 Hourly
2012-2013	\$3,876,808	26 Full-Time, 9.31 FTE, 3 Hourly
2011-2012	\$3,945,342	28 Full-Time, 7.91 FTE, 4 Hourly
2010-2011	\$4,014,126	32 Full-Time, 6.84 FTE, 5 Hourly
2009-2010	\$3,978,724	32 Full-Time, 9.02 FTE, 5 Hourly
2008-2009	\$3,898,592	34 Full-Time, 6.85 FTE, 4 Hourly
2007-2008	\$4,050,786	35 Full-Time, 6.64 FTE, 4 Hourly
2006-2007	\$4,069,261	39 Full-Time, 5.62 FTE, 3 Hourly

An actuarial valuation of MIU IV's other post-employment benefits (OPEB) in accordance with Governmental Accounting Standards Board, Statement No. 45 determined the unfunded accrued liability as \$2,386,233 at July 1, 2015. Management has set aside funds to make the annual required contribution in 2017-2018. An updated actuarial valuation is scheduled for July 2017.

Healthcare costs for retirees will be supported by savings in the OPEB Trust.

Funding as a percentage of total sources of funds to support the 2016-2017 budget is as follows:

	<b>Amount</b>	<b>Percentage</b>
Administrative Fees for Operating State and Federal Programs, Fees Charged for Services Rendered and Other	\$2,756,031	65.5%
District Contributions by Withholding	\$649,135	15.4%
Other State and Federal Income	\$216,015	5.1%
State Share of FICA and Retirement	\$275,622	6.6%
Fund Balance and Interest Earnings	\$312,593	7.4%
<b>Total</b>	<b>\$4,209,396</b>	<b>100.0%</b>

## Administrative Services and Other Financing Uses

Account Number/Title	Unaudited Expenditures 2015-2016	Budgeted Expenditures 2016-2017	Projected Expenditures 2016-2017	Budgeted Expenditures 2017-2018	Notes
<b>2310 BOARD SERVICES</b>					
100 Salaries	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	Board Secretary
200 Employee Benefits	1,582	990	1,114	1,976	FICA, Ret, Worker's Compensation
300 Purchased Professional & Technical Services	6,390	9,500	9,500	7,000	Audit and Legal Fees
500 Other Purchased Services	32,591	23,792	22,419	35,200	Umbrella, Privacy Protection Insurance, Travel, Bonding
600 Supplies	155	50	175	200	Supplies
800 Other Objects	13,824	9,625	18,915	15,112	Memberships, MIU Convention, Internet
<b>2310 TOTAL BOARD SERVICES</b>	<b>\$ 57,042</b>	<b>\$ 46,457</b>	<b>\$ 54,623</b>	<b>\$ 61,988</b>	
<b>2360 OFFICE OF THE EXECUTIVE DIRECTOR</b>					
100 Salaries	\$ 162,125	\$ 162,125	\$ 156,026	\$ 163,346	Director and Secretary
200 Employee Benefits	86,907	97,016	94,904	109,916	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	0	0	0	0	American Scholar Program
400 Purchased Property Services	2,430	2,150	3,100	3,000	Copier & Scanner Maintenance/Rental
500 Other Purchased Services	11,468	10,100	9,900	9,860	Printing, Travel, SAC Meetings, Cell Phone, Postage
600 Supplies	2,289	3,050	3,050	2,500	Supplies, Books and Periodicals
800 Other Objects	3,161	12,015	3,615	3,585	Memberships, Conf Registrations, Board Policy Maintenance
<b>2360 TOTAL OFFICE OF EXECUTIVE DIRECTOR</b>	<b>\$ 268,380</b>	<b>\$ 286,456</b>	<b>\$ 270,595</b>	<b>\$ 292,207</b>	
<b>2830 HUMAN RESOURCES SERVICES</b>					
100 Salaries	\$ 79,195	\$ 75,950	\$ 65,647	\$ 69,275	Director, Secretaries, Receptionist
200 Employee Benefits	76,728	85,858	70,393	61,724	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	(11,320)	18,660	5,028	5,410	SubFinder, Prof. Development, Security Clearance
400 Purchased Property Services	0	150	150	1,120	
500 Other Purchased Services	1,754	1,600	1,600	3,650	Printing, Travel, Communications, Postage
600 Supplies	3,131	1,200	1,200	1,200	Supplies, Books & Periodicals
700 Equipment	150	0	0	0	Tyler, Aesop
800 Other Objects	408	100	100	500	Memberships, Other
<b>2830 TOTAL HUMAN RESOURCES SERVICES</b>	<b>\$ 150,046</b>	<b>\$ 183,518</b>	<b>\$ 144,118</b>	<b>\$ 142,879</b>	
<b>2510 BUSINESS SERVICES</b>					
100 Salaries	\$ 188,429	\$ 166,485	\$ 167,318	\$ 164,122	Director, Accountants, Secretaries
200 Employee Benefits	353,722	175,959	132,131	133,733	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	56,651	10,750	0	0	Banking Services, Regist., Cobra Admin
400 Purchased Property Services	0	0	0	0	Repairs/Maintenance
500 Other Purchased Services	199,269	70,400	119,363	135,550	Advertising, Travel, Printing, Telephone, Postage, PAIUnet
600 Supplies	3,470	26,000	56,000	56,000	Envelopes, Binders, P.O.s, Checks, Books & Periodicals
700 Equipment	0	0	0	0	Replacement Equipment
800 Other Objects	745,649	625	5,060	4,200	Memberships, Other
<b>2510 TOTAL BUSINESS SERVICES</b>	<b>\$ 1,547,190</b>	<b>\$ 450,219</b>	<b>\$ 479,872</b>	<b>\$ 493,605</b>	

## Administrative Services and Other Financing Uses

Account Number/Title	Unaudited Expenditures 2015-2016	Budgeted Expenditures 2016-2017	Projected Expenditures 2016-2017	Budgeted Expenditures 2017-2018	Notes
<b>2600 OPERATION &amp; MAINTENANCE</b>					
100 Salaries	\$ 41,125	\$ 40,236	\$ 40,300	\$ 29,613	Supervisor, Custodians
200 Employee Benefits	29,609	32,866	32,790	32,141	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	3,708	900	900	3,800	Appraisal Update & Professional Development
400 Purchased Property Services	74,842	73,235	73,685	71,755	Utilities, Repairs, Security, Rent, Exterm.,
500 Other Purchased Services	16,289	24,550	27,315	29,480	Fire, Property, Liability Insurance, Travel
600 Supplies	8,099	5,400	5,600	5,600	Heat, Supplies, Books & Periodicals
700 Property	0	0	0	0	
800 Other Objects	146	80	110	150	Dues and Fees
<b>2600 TOTAL OPERATION &amp; MAINTENANCE</b>	<b>\$ 173,818</b>	<b>\$ 177,267</b>	<b>\$ 180,700</b>	<b>\$ 172,539</b>	
<b>2530 WAREHOUSING &amp; DISTRIBUTION SERVICES</b>					
100 Salaries	\$ 38,323	\$ 38,597	\$ 38,891	\$ 39,863	Supervisor, Warehouse, Driver
200 Employee Benefits	38,132	56,283	42,793	46,719	Medical, Dental, Ret, FICA, WC, etc.
400 Purchased Property Services	5,223	7,500	5,700	6,000	Vehicle Maintenance, JCG Lift Inspection
600 Supplies	44,204	12,800	45,600	22,232	Gasoline, Supplies
700 Equipment	19,168	22,000	0	45,800	Replacement Distribution Equipment
<b>2530 TOTAL WAREHOUSING &amp; DISTRIBUTION</b>	<b>\$ 145,050</b>	<b>\$ 137,180</b>	<b>\$ 132,984</b>	<b>\$ 160,614</b>	
<b>2540 COMMUNICATIONS SERVICES</b>					
100 Salaries	\$ 128,962	\$ 104,825	\$ 78,735	\$ 69,857	Director, Reproduction Operators
200 Employee Benefits	126,399	88,130	74,322	72,754	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	4,525	0	0	4,525	Professional Development, Training
400 Purchased Property Services	93,161	103,801	49,054	48,954	Rental/Maintenance Copiers/Mail System
500 Other Purchased Services	28,941	31,960	28,720	27,695	Special Arts, Travel, Communications
600 Supplies	18,612	17,250	18,250	18,000	Copier & Special Paper, Newspapers, Subscriptions
800 Other Objects	182	50	50	0	Memberships, Competitions
<b>2540 TOTAL COMMUNICATIONS SERVICES</b>	<b>\$ 400,782</b>	<b>\$ 346,016</b>	<b>\$ 249,131</b>	<b>\$ 241,785</b>	
<b>5000 OTHER FINANCING USES</b>					
800 Other Objects	\$ 19,557	\$ 0	\$ 15,000	\$ 0	Budgetary Reserve, Refunds of Prior Year Receipts
900 Other Uses of Funds	0	300,000	25,000	177,929	Capital Reserve Transfer
<b>5000 TOTAL OTHER FINANCING USES</b>	<b>\$ 19,557</b>	<b>\$ 300,000</b>	<b>\$ 40,000</b>	<b>\$ 177,929</b>	
<b>TOTAL ADMINISTRATIVE SERVICES AND OTHER FINANCING USES</b>	<b>\$ 2,761,865</b>	<b>\$ 1,927,113</b>	<b>\$ 1,552,023</b>	<b>\$ 1,743,546</b>	



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## Office of Executive Director Services

*Dr. Wayde Killmeyer, Executive Director*

**Administrator Seminars** are held regularly during the school year on topics of special interest to district administrators.

**Administrative Services** directs all MIU IV programs and services and provides information and assistance to districts on various aspects of school management.

**Joint Purchasing** coordinates the purchase of supplies by local educational agencies. Currently copy paper and art, athletic, school, nursing, and maintenance supplies, are bid for school districts and other nonprofit organizations.

**Labor & Management Committee** fosters unity, promotes a positive image and supports quality services through effective communication and collaboration in an atmosphere of mutual trust.

**Liaison Services** networks with PDE officials, area legislators, higher education representatives and others that impact education programs.

**Superintendents' Advisory Council (SAC)** meets monthly to exchange information on current educational issues and MIU IV programs and services.

**Superintendent Search** assists local school boards in the process of obtaining qualified candidates for the position of Superintendent.

**Superintendent Summit** offers annual trainings and discussion on current topics with leaders from PDE and other professionals in the field of education.

## Business Services

*Patricia W. Connolly, Director*

Business Services oversees the management, preparation and presentation of approximately ninety five million dollars of funding within fifty operating budgets. Business Services supervises financial operations and maintains Board Policy as it relates to operations. The Business Office also insures the Intermediate Unit's compliance with all state and federal fiscal regulations. Other functions of Business Services include cash management, risk management, budgetary control, accounts payable, accounts receivable, benefits management, payroll, PSERS reporting, fiscal analysis for collective bargaining, and fiscal reporting to the PDE, the US DOE, and private funders.

Business Services of MIU IV collaborates with member school districts on a Life Insurance Consortium which provides an avenue for joint purchasing of life insurance to gain savings through volume purchasing.

The Midwestern Pennsylvania School Employee Benefit Trust offers a self-insurance plan for dental and vision coverage for MIU IV and eight participating school districts and one CTC. MIU IV Business Services currently serves as the fiscal agent for this consortium and yields financial reports and year-end reconciliations for fiscal management.

Special Projects assists districts in responding to legislative issues, opportunities, and mandates as they arise. Special Projects include in-service training in response to AHERA (Asbestos Hazard Emergency Response Act), pesticide application, GASB 34, GASB 45, and GASB 75 compliance. MIU IV Business Services provides consultation and information pertaining to the School-Based Access Program and Tyler financial software set-up upon request.

## Communications Services

*Scott Powner, Director*

**Communications Services** coordinates MIU IV communications, produces publications for MIU IV staff, and manages the graphics and print department. The department also provides assistance to school districts and other nonprofit organizations in the development of publications including design and layout, desktop publishing and printing. The department also organizes and maintains the intermediate unit's website.

**Very Special Arts Program Exhibit** is an opportunity for area special needs students, K-12, to participate in an annual art exhibit sponsored by MIU IV and hosted by Grove City College.

**The Salary and Benefits Survey** (*Professional & Support Staff*) is compiled annually for district administrators to use in decision making and long-term planning.

## Human Resources

*Brenda A. Marino, Esquire, Director*

**Human Resources** is responsible for: monitoring regulatory compliance; directing recruitment and selection processes; designing/managing total compensation and fringe benefits; managing labor relations; and developing HR policy and development. HR also maintains all personnel records; participates in collective bargaining sessions; provides new staff orientation; and serves on the safety committee.

**Fingerprint Site**-MIU IV serves as an Act 114 Fingerprint site. All student teachers and prospective employees of public and private schools, intermediate units and area vocational-technical schools who have direct contact with children, must provide to their employer a copy of their PA State Criminal History Background Check and their Federal Criminal History Record.

**Right to Know**-As of 2009 when this open records law went into effect, HR serves as the clearinghouse for all right-to-know requests.

## Warehousing & Distribution Services

*John Suchonic, Coordinator*

**Bulk Purchasing** of batteries, computer supplies (keyboards, mice, headsets, flash drives, toner cartridges, USB cables, CAT6 patch cables, DVD discs and recordable CDs) and audio-visual supplies (projection lamps, video and audio tapes) are made available to districts at a reduced cost.

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## Curriculum, Instruction & Assessment Services

Account Number/Title	Unaudited Expenditures 2015-2016	Budgeted Expenditures 2016-2017	Projected Expenditures 2016-2017	Budgeted Expenditures 2017-2018	Notes
<b>2260 CURRICULUM, INSTRUCTION &amp; ASSESSMENT SERVICES</b>					
100 Salaries	\$ 299,864	\$ 287,031	\$ 221,617	\$ 252,541	Director, Educational Consultants and Secretary
200 Employee Benefits	241,260	224,004	161,519	185,760	Medical, Dental, Ret., FICA, WC, etc.
300 Purchased Professional & Technical Services	806	0	0	0	Curriculum Council Speakers, Registrations
500 Other Purchased Services	19,030	25,500	23,500	24,400	Travel, Printing, Communications
600 Supplies	2,178	2,900	2,250	2,250	Supplies, Books & Periodicals, Ed. Software
700 Equipment	872	1,500	0	0	Replacement Equipment
800 Other Objects	1,731	625	700	700	Memberships, Other
<b>2260 TOTAL CURRICULUM, INSTRUCTION &amp; ASSESSMENT SERVICES</b>	<b>\$ 565,741</b>	<b>\$541,560</b>	<b>\$409,586</b>	<b>\$465,651</b>	

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## Curriculum, Instruction & Assessment Services

*Dr. Cathleen J. Cubelic, Director*

**Comprehensive Planning** works with district teams to conduct data analysis and explore systemic challenges. District teams then collaborate to develop a comprehensive plan that sets incremental and measurable goals for student achievement.

**Curriculum Services** works with superintendents, principals, curriculum directors, and teachers in the areas of curriculum revision, best instructional practices, and effective assessment strategies for the enhancement of student achievement.

**Curriculum Advisory Council**, comprised of district personnel, meets regularly to exchange information and provide direction regarding current initiatives in curriculum, instruction, and assessment.

**Educational Specialists** provide local districts with professional development, guidance, support and technical assistance in the areas of PDE initiatives. They also offer workshops and resources for onsite and virtual staff development in implementing research-based best practices.

**Pennsylvania Institute for Instructional Coaching (PIIC)** helps coaches assist teachers to improve student engagement and increase student achievement. This program was established through a partnership with PDE and the Annenberg Foundation. The Institute also offers opportunities for local, regional, and state-wide networking and professional learning with coaches, mentors, and administrators. science, math and social studies.

*The department's commitment to comprehensive educational reform includes initiatives and priorities associated with the overarching goal of increased student achievement.*

**College & Career Readiness** focuses on the goal of all high school students graduating with content knowledge and skills including, reading, writing, communication, teamwork, critical thinking and problem solving to be successful in any post-secondary environment. Programs and services include: Drop Out Prevention, Early Childhood LETRS, Financial Literacy, Kindergarten iPad Project, Midwestern Early Childhood Institute, & the Robotics Academy.

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## Curriculum, Instruction & Assessment Services/continued

*Dr. Cathleen J. Cubelic, Director*

**21st Century Skills** are the skills that employers and higher education require. They must be infused into our daily instructional practices. The skills include, in addition to core content knowledge: critical thinking, communication, collaboration and creativity. Programs and services include: Electronic Student Portfolios, Project Based Assessment & STEM Challenges.

**Standards Aligned System (SAS)-PA Core Standards** define what students should know and be able to do as a result of instruction. Accomplishments and outcomes of student learning are aligned to college and career expectations. They are rigorous in content and the application of higher order thinking skills. Programs and services include: Alignment to PACCS, Determining Text Complexity, SAS Portal, Social Emotional Learning (SEL), State Performance Indicators & Universal Design for Learning.

**Keystone Exams/PSSAs** are assessments that reflect the level of expectation and rigor outlined in the PA Core Standards and require the synthesis and application of basic skills into complex and thoughtful explanations and processes. Programs & services include: Aligning Algebra I, Biology, and Literature to Keystone Exam Content and Instruction, & Webb's Depth of Knowledge.

**Data-Driven Decision Making**-Student assessment data and relevant background information is critical to making informed decisions related to planning and implementing instructional strategies at the district, school, classroom, and individual student levels. A culture must be created in which student information is essential to improving student results, and teachers and administrators are data literate. Programs & services include: Applied Behavior Analysis (ABA), AIMSweb, Classroom Diagnostic Tools (CDT), DIBELS Next, eMetric, Functional Behavior Assessment (FBA), PA Adequate Yearly Progress (PAAYP), PA Value-Added Assessment System (PVAAS), Schoolwide Information System (SWIS), & Vocational Assessment.

**Differentiated Instruction** enables teachers to provide targeted instruction to students with a variety of ability and interest levels. Based on the starting points determined through diagnostic assessments, teachers offer varied instruction that will challenge all students to achieve at high levels. Programs and services include: Collaborative Problem Solving (CPS), Instructional Strategies to Meet Student Needs, Reading/Writing in Mathematics and Science, Supplementary Aids and Services, & Universal Design for Learning (UDL).

**Assessment for Learning** is the process of seeking and interpreting evidence

to be used by learners and their teachers to determine where the learners are in the learning process. It is also used to guide where the learning needs to be directed and how best to get there. Diagnostic assessments are administered prior to instruction and enable teachers to determine the level at which students are currently functioning. This data will inform the point at which appropriate instruction should begin. Formative assessments are practices used by teachers throughout the instructional process to monitor and evaluate the pace and progress of student learning. The intentional use of these assessment practices allows teachers to monitor the effectiveness of instruction and its impact on student learning. Programs and services include: Classroom Diagnostic Tools (CDT), DIBELS, Educational Benefit Review (EBR), & Formative Assessment.

**Educator Effectiveness**-Four domains comprised of 22 specific components serve as the framework for effective teaching. By increasing an educator's effectiveness across these components, it is possible to significantly impact—through the implementation of this framework and its associated professional development—the successful integration of the PA Core Standards, effective instructional practices and comprehensive evaluation.

**Pennsylvania's Electronic Teacher Evaluation Portal (PA-EETEP)** is an initiative developed by MIU IV in partnership with Edulink, Inc. to facilitate PDE's education evaluation process. PA-EETEP is designed to guide and support administrators and teachers through all steps in the state's educator effectiveness process.

**Keystone Project Based Assessment** is a process to support districts in managing student completion of graduation requirements. The Project Based Assessment Service was developed by MIU IV and will produce certified tutors to manage student success in completing the projects.

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## Education Planning Services

Account Number/Title	Unaudited Expenditures 2015-2016	Budgeted Expenditures 2016-2017	Projected Expenditures 2016-2017	Budgeted Expenditures 2017-2018	Notes
<b>2810 DISTANCE EDUCATION/EDUCATION PLANNING SERVICES</b>					
100 Salaries	\$ 36,800	\$ 13,225	\$ 13,225	\$ 2,721	Secretary 100%
200 Employee Benefits	32,548	13,832	13,832	3,533	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Prof. & Tech. Services	0	0	0	0	Professional Development, Trainings
400 Purchased Property Services	0	0	179	0	
500 Other Purchased Services	197	0	0	250	
600 Supplies	0	0	0	2,000	
800 Other Objects	2,649	0	0	0	Extreme Leadership
<b>2810 TOTAL DISTANCE EDUCATION/ EDUCATION PLANNING SERVICES</b>	<b>\$ 72,194</b>	<b>\$ 27,057</b>	<b>\$ 27,236</b>	<b>\$ 8,504</b>	

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## Education Planning Services

*Dr. Cathleen J. Cubelic, Director*

*Lisa Peduzzi, Coordinator*

**Education Planning Services** provides information to school district officials for use in the successful management of the school system. Educational Planning facilitates the long-term planning process, designs assessment instruments and analyzes information needed for decisions concerning the effective delivery of intermediate unit programs to local school districts.

**Extreme Leadership** offers students bi-monthly leadership trainings as a way to develop leadership skills through instruction and networking sessions. Students then apply those skills through a "Leadership in Action" service project in their schools or communities. Each school district, vocational school, and non-public school in Butler, Lawrence, and Mercer Counties is invited to send one junior and one senior who serve in a leadership role in his/her school.

**Negotiation Updates** consist of information on contract language and recent settlements. Information is collected and disseminated.

**School Finances** provides school administrators with information for the purpose of interpretation of district subsidy calculations.

## Continuing Professional Education Services

Account Number/Title	Unaudited Expenditures 2015-2016	Budgeted Expenditures 2016-2017	Projected Expenditures 2016-2017	Budgeted Expenditures 2017-2018	Notes
<b>2270 CONTINUING PROFESSIONAL EDUCATION SERVICES</b>					
100 Salaries	\$ 122,716	\$ 78,895	\$ 65,451	\$ 61,856	Director, Secretary, and Presenters
200 Employee Benefits	60,796	37,001	30,976	30,617	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	33,010	11,924	11,924	11,924	In-service Training, On-Line Registration
500 Other Purchased Services	9,259	0	0	9,430	Printing, Travel, Communications, Postage
600 Supplies	718	1,500	1,500	1,500	Office Supplies, Books & Periodicals
800 Other Objects	32	700	700	700	Memberships and Registrations
<b>2270 TOTAL CONTINUING PROFESSIONAL EDUCATION SERVICES</b>	<b>\$ 226,531</b>	<b>\$ 136,250</b>	<b>\$ 116,781</b>	<b>\$ 116,027</b>	

## Continuing Professional Education Services

Lorinda Hess, Director

**Adult Basic Education (ABE)** offers classes free to area residents over 16 years of age. Classes are designed for those who want to learn to read, write, and speak English. The program also prepares participants for the GED - the high school equivalency exam.

**Act 48 Records Management** reports on Act 48 staff development activities and course records to the PDE for those professional educators holding a valid PA teaching certificate.

**Annual In-service-** The entire MIU IV staff gathers each August for an intensive day of professional development activities focused around current topics of interest and best practices.

**Continuing Education In-service Credit Courses** offer a comprehensive program of PA-approved credit courses on a variety of topics. Courses are also designed to meet the needs of individual school districts and are offered throughout the year.

**eLearning Center** offers online instructor-led in-service courses which are approved by the PA Department of Education. Area teachers can work at home on their Act 48 requirements. All courses are interactive and media rich with audio, graphics, text, simulations, activities and exercises. [www.miuivglobal\\_classroom.us](http://www.miuivglobal_classroom.us)

**Guest Teacher Training Program** offers a 3 day training program for those with a bachelor's degree to train to become a day-to-day substitute teacher in area schools. The workshop assists participants in obtaining an Emergency Day-to-Day Substitute Certificate.

**English as a Second Language (ESL) Program Specialist Certification**, is offered to teachers holding a valid PA Instructional I or II certificate. MIU IV is a PDE approved provider for the ESL Program Specialist Certificate.

**Noncredit Technology Workshops** offer state of the art technology and multimedia workshops for teachers, administrators, and support staff. Workshops range from beginning to advanced in areas that are relevant to job skills or to using technology in an effective and exciting way.

**Mentor Teacher Workshops** are day long workshops for new or veteran mentors which provides processes and strategies to help mentor new teachers.

**Paraeducator and Interpreter Records Management** tracks and reports staff development activities that are completed by the MIU IV paraeducator and interpreter.

**Southern New Hampshire University Partnership** offers students the option of adding Southern New Hampshire University graduate credit to MIU IV courses for an additional fee. SNHU is accredited by the New England Association of Schools and colleges, whose accreditation is nationally recognized. Approved courses can be used for credit towards an Instructional II certification and a Master's Equivalency Certificate. To register for a course, visit <https://www.edulink.com/iu4registration>

**State Parent Advisory Council (SPAC)** is a statewide program funded by the Pennsylvania Department of Education and administered by State and Federal Liaison Services. SPAC activities include: (1) organizing and presenting an annual statewide conference; (2) expanding outreach efforts including an eNewsletter; (3) conducting technical assistance visits; (4) holding regional meetings and workshops; and (5) supporting a statewide parent resource center.

**Teacher Induction Courses** are specifically designed for beginning teachers and teachers returning to the profession who are mandated by their district to participate in the induction program. Courses are designed to enlighten the beginning teacher's awareness of skills, strategies, activities and information based on current research.

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## State and Federal Liaison Services

Account Number/Title	Unaudited Expenditures 2015-2016	Budgeted Expenditures 2016-2017	Projected Expenditures 2016-2017	Budgeted Expenditures 2017-2018	Notes
<b>2520 STATE AND FEDERAL LIAISON SERVICES</b>					
100 Salaries	\$ 149,677	89,304	85,760	99,632	Director, Coordinator, and Secretaries
200 Employee Benefits	207,659	90,608	73,092	101,580	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	330	1,150	1,150	660	Registration & Technical Services
500 Other Purchased Services	3,267	3,535	3,435	3,800	Printing, Travel, Communications
600 Supplies	6,945	2,700	2,700	2,133	Office Supplies, Funding Guide, Joint Purchasing, On-Line Software
800 Other Objects	0	100	100	1,000	Memberships
<b>2520 TOTAL STATE AND FEDERAL LIAISON SERVICES</b>	<b>\$ 367,878</b>	<b>\$ 187,397</b>	<b>\$ 166,237</b>	<b>\$208,805</b>	

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## State and Federal Liaison Services

*Dr. Cathleen Cubelic, Director*

**State and Federal Program Liaison Services Department** administers the largest federal programs consortium in Pennsylvania. It is comprised of 17 school districts and has a combined budget of \$7,254,787 in 2016-2017 for the Title I, Title I Delinquent, and Title II A Programs. Besides ensuring that all districts in the consortium expend funds according to state and federal regulations, the department also serves as liaison for other federal and state projects, which include RAST, Child Care, School Improvement, Homeless, and Race to the Top. State and Federal Programs staff also serve on various advisory committees at PDE concerning the implementation of NCLB at the local level.

**State and Federal Program Staff** sit on various state committees that include the Pennsylvania Association of Federal Programs, the eGrant Advisory Council, Federal Program's Committee of Practitioners, and the Standards Aligned System for Parental Involvement work group.

## Technology & Information Services

Account Number/Title	Unaudited Expenditures 2015-2016	Budgeted Expenditures 2016-2017	Projected Expenditures 2016-2017	Budgeted Expenditures 2017-2018	Notes
<b>2840 TECHNOLOGY &amp; INFORMATION SERVICES</b>					
100 Salaries	\$ 516,454	529,085	529,085	422,351	Director, Coordinator, Secretary, Prog., Techs, & Oper.
200 Employee Benefits	454,794	392,045	392,045	339,706	Medical, Dental, Ret, FICA, WC, etc.
300 Purchased Professional & Technical Services	245,230	21,000	250,500	290,559	Internet Sup, Contract Programming, Tech Services
400 Purchased Property Service	76,768	82,325	70,000	56,247	Internet Communications, Firewall, Server Vtel/Polycom, etc.
500 Other Purchased Services	87,693	72,000	17,000	17,983	Leased Telephone Lines, Travel, Postage, Printing
600 Supplies	702,800	74,000	468,000	527,350	Anti-Virus/Admin Software, Supplies, Learn 360, Alert Now
700 Equipment	0	68,000	0	10,000	Wireless Infrastructure
800 Other Objects	2,668	1,820	1,860	2,667	Memberships, User Meetings
<b>2840 TOTAL TECHNOLOGY &amp; INFORMATION SERVICES</b>	<b>\$2,086,407</b>	<b>\$1,240,275</b>	<b>\$1,728,490</b>	<b>\$1,666,863</b>	

## Technology & Information Services

*Scott Powner, Director*

**Back Office Support for Finance** - The Intermediate Unit provides business office support to school districts in payroll and accounts payable. We work with districts to determine the required level of support.

**Database design** -MIU IV can assist with school district document management. If districts wish to simplify data management, MIU IV can provide tools to do so.

**Discovery Education** – MIU IV supports Discovery Video Streaming as well as hosting high definition videos for Discovery. Consortium pricing is available with a greatly reduced rate. Discovery Education integrates into any curriculum with over 10,000 full-length videos segmented into 75,000 content-specific clips tied directly to state standards.

**Email**- MIU IV provides email and spam filtering for school districts with all email archived for retrieval. Email can be web-based or integrated into a product like Microsoft Outlook for an unlimited number of users.

**E-Rate**- MIU IV applies to the SLD for discounts on internet service and data lines on behalf of area schools, and provides information and assistance to districts.

**Finance System**- MIU IV offers school districts an effective and cost-effective budget-finance package that includes: Accounts Payable, General Ledger, Payroll, and Accounts Receivable.

**Gradequick**- MIU IV's support and interface allows teachers to maintain an electronic gradebook and send grades directly to the Smart Student Starbase System, bypassing the grade reporting module.

**Help Desk** - One call will put you in contact with an A+ certified technician who can then assist with all technology needs over the phone. As a shared service this is a cost-effective way to get quick help to teachers who are having technical problems during class.

**Instructional Materials Services**- MIU IV facilitates, supports and improves the use of media by the classroom teacher.

**Laser Toner Refill**- MIU IV refills toner cartridges used in laser printing at a cost-savings to schools.

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## Technology & Information Services/continued

*Scott Powner, Director*

**Local Area Networks-** MIU IV installs all types of technology on a local area network including: Macs, PCs, servers, Linux, network wiring, fiber and wireless from a wide variety of vendors. The IU also troubleshoots network performance.

**Learn360-** MIU IV supports Learn360 Video Streaming with first line help and training. Learn360 integrates into any curriculum with over 10,000 videos tied directly to state standards.

**Library Services** – MIU IV supports Destiny Library Manager. In addition, we offer consortium pricing and a dedicated Destiny Server for hosting Destiny in the cloud.

**Network Monitoring** - MIU IV provides network monitoring in conjunction with a third party to make it eRateable. Our staff is able to monitor network performance, application performance, server performance, storage metrics, cloud services, ethernet backhaul, voice over ip performance, and bandwidth.

**Network Survey** - Need to know how your network is performing? We have three different network surveys available. If a customized survey is required, we provide that as well.

**OnHand-** MIU IV supports OnHand Schools software, an extensive database that provides a variety of yardsticks to track progress in reaching a districts' goals. OnHand Schools interfaces directly with SmartStudent.

**Phone system** - Sharing of hardware costs as well as software in this age of cloud-based computing is as simple as ever. MIU IV can still assist with a more traditional approach to phone system support. However, we support districts who wish to consider SIP trunking and cloud-based telephone systems.

**PIMS (Pennsylvania Information Management System) Services** - The Intermediate Unit can help districts make PIMS edits and submissions. This is a shared service at the Intermediate Unit.

**Repair Services-**MIU IV provides in-house cost-effective repair services for laptops, audiovisual equipment, laminators, computers, monitors, printers and more.

**Robotics** - Support, sales, or lease of robots for district use is available from MIU IV's IT department. Robots can be used by teachers between buildings to teach class, by homebound students to attend class, or to keep that potential cyber school student in the home district.

**On-Site Repair Services** are also available for select technology equipment, and public address/intercom systems.

**Smart Contract-** MIU IV's bidding and purchasing program provides users with thousands of technology related items, offering the best available pricing and quality on technology equipment, software, networks, security systems, telephone systems and other related items.

**Student Information Services-** MIU IV provides schools with a comprehensive student management program that includes: Student Academic History, Student Attendance, Student Discipline, Student Grade Reporting, Student Medical Records, Student Progress/Interim Reporting, and Student Scheduling.

**Technical Assistance-** MIU IV provides information on the design and purchase of computer, video, and other related systems.

**Technology Survey** - Need to know how your technology is performing? We have three different technology surveys available. If these do not fit your needs we can customize a technology survey to get the data that you need.

**Technology Trainings-** MIU IV provides trainings to school districts including: networking, PC repair, Learn360, video conferencing, Discovery Learning, SmartBoards, firewalls, Google Docs, GradeQuick and others.

**Technology Services** - Need that technician for a few hours, a day, a week or full time? The Intermediate Unit can provide either partial assistance or take over all technology services. Districts only pay for what they need.

**Virtualization Support** for Microsoft, VM and others.

**Low Cost Video Conferencing** - Need a cost-effective way to reach a larger audience across the Internet or your network? In conjunction with IU 11 we are introducing a new way to video conference. Zoom Cloud Meetings, developed by Silicon Valley-based startup Zoom, is the way to go. This small company already counts more than 5,000 businesses and 900 universities among its customers.

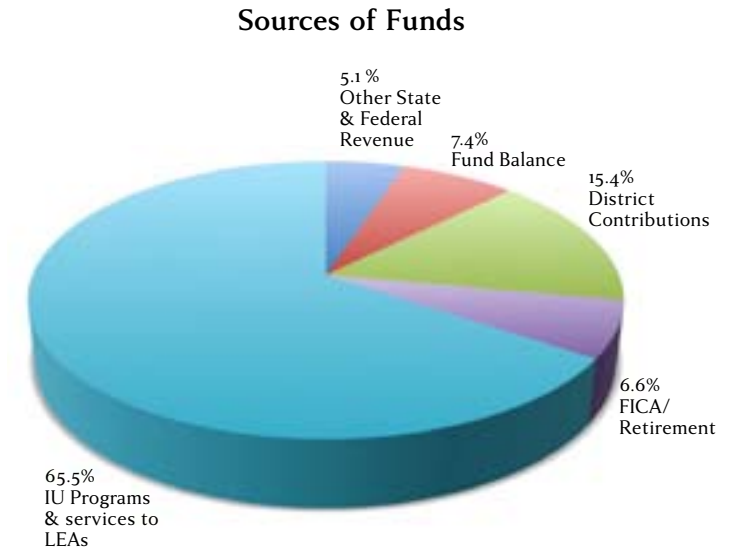


## Expenditure Summary

ACCOUNT NUMBER/TITLE		UNAUDITED	BUDGETED	PROJECTED	BUDGETED
		EXPENDITURES	EXPENDITURES	EXPENDITURES	EXPENDITURES
		2015-2016	2016-2017	2016-2017	2017-2018
<b>ADMINISTRATIVE SERVICES</b>					
2310	Board Services	\$ 57,042	\$ 46,457	\$ 54,623	61,988
2360	Office of Executive Director Services	268,380	286,456	270,595	292,207
2830	Human Resources Services	150,046	183,518	144,118	142,879
2510	Business Services	1,547,190	450,219	479,872	493,605
2600	Operation & Maintenance of Plant Services	173,818	177,267	180,700	172,539
2530	Warehousing and Distribution Services	145,050	137,180	132,984	160,614
2540	Communications Services	400,782	346,016	249,131	241,785
<b>OTHER FINANCING USES</b>					
5100	Other Expenditures & Financing Uses	19,557	0	15,000	0
5200	Fund Transfers	0	0	25,000	67,929
5900	Budgetary Reserve	0	300,000	0	110,000
	<b>Total Administrative Services &amp; Other Financing Uses</b>	<b>2,761,865</b>	<b>1,927,113</b>	<b>1,552,023</b>	<b>1,743,546</b>
<b>CURRICULUM INSTRUCTION &amp; ASSESSMENT SERVICES</b>					
2260	Total Curriculum, Instruction & Assessment Services	565,741	541,560	409,586	465,651
<b>DISTANCE EDUCATION/EDUCATION PLANNING SERVICES</b>					
2810	Total Distance Education/Education Planning Services	72,194	27,057	27,236	8,504
<b>CONTINUING PROFESSIONAL EDUCATION SERVICES</b>					
2270	Total Continuing Professional Education Services	226,531	136,250	116,781	116,027
<b>STATE AND FEDERAL LIAISON SERVICES</b>					
2520	Total State and Federal Liaison Services	367,878	187,397	166,237	208,805
<b>TECHNOLOGY &amp; INFORMATION SERVICES</b>					
2840	Total Technology & Information Services	2,086,407	1,240,275	1,728,490	1,666,863
<b>GRAND TOTAL</b>		<b>\$ 6,080,616</b>	<b>\$ 4,059,652</b>	<b>\$4,000,353</b>	<b>\$4,209,396</b>

## Revenue Summary

ACCOUNT	UNAUDITED	BUDGETED	ESTIMATED	ESTIMATED
	REVENUE	REVENUE	REVENUE	REVENUE
	2015-2016	2016-2017	2016-2017	2017-2018
DISTRICT CONTRIBUTIONS	\$ 649,135	\$ 649,135	\$ 649,135	\$ 649,135
FICA/RETIREMENT	530,778	322,205	276,227	275,622
OTHER STATE & FEDERAL REVENUE	137,728	154,946	239,457	216,015
SERVICES PROVIDED OTHER FUNDS	1,375,516	1,181,982	1,129,120	505,527
IU PROGRAMS	2,284,319	1,451,384	1,597,694	2,318,433
FUND BALANCE	1,103,140	300,000	108,720	244,664
<b>TOTAL FUNDING SOURCES</b>	<b>\$6,080,616</b>	<b>\$4,059,652</b>	<b>\$4,000,353</b>	<b>\$4,209,396</b>
<b>TOTAL EXPENDITURES</b>	<b>\$6,080,616</b>	<b>\$4,059,652</b>	<b>\$4,000,353</b>	<b>\$4,209,396</b>



## The 2017-2018 Budget

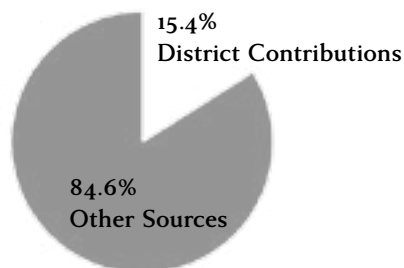
In summary, Midwestern Intermediate Unit IV will continue to offer cost effective, high quality services during a time that the educational dollar is being stretched to fund increased health care and mandated retirement costs. Midwestern Intermediate Unit IV will do so without the benefit of Department of Education operating subsidy that was discontinued after the 2010-11 year and no increases in 2017-2018 local district contributions by withholding, making this the twenty-sixth (26) year that the level of funding will not increase.

Funds to support the General Operating Budget come from three primary sources: district contributions, MIU IV's ability to generate revenue, and indirect cost on state & federal grants. As the chart above shows, 65.5% of revenue comes from MIU IV programs and services while 15.4% comes from services provided to LEAs. The chart also shows that other state revenue and local district contributions total 3.8% and 16% of the budgeted revenue, respectively. The Commonwealth's reimbursement of its share of FICA and retirement represents 6.6% of the budget while the remaining 7.4% comes from planned use of fund balance.

## Summary of District Contributions

Member District	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018 Projected	Member District	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018 Projected
Butler Area	\$ 89,964	\$ 89,201	\$ 91,554	\$ 90,947	\$ 93,930	\$ 93,930	Moniteau	13,909	13,826	13,524	13,446	13,724	13,724
Commodore Perry	5,507	5,468	5,411	5,347	5,153	5,153	Neshannock Twp.	20,730	20,212	20,643	20,735	20,529	20,529
Ellwood City Area	17,527	17,262	16,971	16,912	16,189	16,189	New Castle Area	17,314	16,837	17,461	17,559	17,173	17,173
Farrell Area	4,452	4,461	4,093	4,038	3,656	3,656	Reynolds	11,602	11,461	10,980	10,856	10,351	10,351
Greenville Area	12,318	12,147	11,807	11,694	10,957	10,957	Seneca Valley	125,362	127,843	128,505	130,028	133,325	133,325
Grove City Area	26,598	26,320	25,517	25,454	25,103	25,103	Sharon City	10,366	10,147	9,561	9,425	8,645	8,645
Hermitage	32,782	32,418	32,553	32,358	30,989	30,989	Sharpsville Area	9,601	9,504	9,069	8,965	8,396	8,396
Jamestown Area	7,210	7,179	6,975	6,932	6,518	6,518	Shenango Area	12,609	12,550	12,403	12,185	11,977	11,977
Karns City Area	13,806	13,752	13,724	13,682	14,073	14,073	Slippery Rock Area	30,292	30,263	30,004	29,835	29,683	29,683
Lakeview	13,418	13,393	12,939	12,848	12,548	12,548	South Butler County	38,990	39,899	38,989	38,865	37,986	37,986
Laurel	12,371	12,238	12,475	12,277	12,546	12,546	Union Area	8,219	8,145	7,671	7,589	7,258	7,258
Mars Area	56,277	57,206	59,276	60,547	63,585	63,585	West Middlesex Area	10,888	10,769	10,518	10,515	9,689	9,689
Mercer Area	14,747	14,627	14,284	14,094	13,523	13,523	Wilmington Area	16,796	16,726	16,821	16,712	16,658	16,658
Mohawk Area	15,390	15,281	15,407	15,288	14,971	14,971	<b>Totals</b>	<b>\$ 649,135</b>	<b>\$ 649,135</b>	<b>\$ 649,135</b>	<b>\$ 649,135</b>	<b>\$ 649,135</b>	<b>\$ 649,135</b>

### District Contribution as a Percentage of the Total Sources of Funds



District Contributions in an amount of \$649,135 provide support for the following core services:

Board Services	\$ 61,988
Office of Executive Director	292,207
Human Resources Services	116,948
Operation & Maintenance of Plant	56,700
Warehouse & Distribution	93,335
Curriculum, Instruction, & Assessment	20,000
Warehousing & Distribution	<u>7,957</u>
<b>Total</b>	<b>\$649,135</b>

### Calculation Formula for 2016-2017 Individual District Contribution by Withholding

$$1.000 - 2016-2017 \text{ District Market Value Aid Ratio} \times 2015-2016 \text{ District Weighted Average Daily Membership} = \text{District Weight Factor}$$

The district weight factor for each school district in Midwestern Intermediate Unit IV is then totaled.

The total amount agreed upon for contribution to the Intermediate Unit by the districts (\$649,135) is divided by the total weight factor reached in Step 2. The quotient is the value per weight factor.

The district weight factor in Step 1 is multiplied by the value per weight factor in Step 3 to determine the actual individual district contribution through withholding for the 2016-2017 fiscal year.

*Note: Actual calculation is performed by the Pennsylvania Department of Education.*

**Midwestern Intermediate Unit IV**  
**Allocation of 2017-2017 Revenue to Expenditures**

EXPENDITURES	Service Area						Total
	Administration*	Curriculum, Instruction & Assessment	Distance Ed/ Ed Planning	Technology & Information	Continuing Professional Education	State & Federal Liaison	
<b>REVENUE:</b>							
Earnings on Investments	\$10,000						\$10,000
Tech Service to Non-Public				\$23,000			\$23,000
Building Rental							0
Miscellaneous Revenue	\$15,000	\$82,464					97,464
Tuition from Patrons					\$90,000		\$90,000
Technology Services-RWAN & other IUs				\$391,423			\$391,423
Revenue from Fingerprinting	\$12,000						\$12,000
Joint Purchasing Fee						\$31,917	\$31,917
Paying Agent Fee							0
Administrative Fees *	\$505,527					\$390,622	\$896,149
Warehouse Sale of Psrts (toner,battery)	\$5,000						\$5,000
Income from Printing	\$145,000						\$145,000
Sale of Parts (Technology Parts)				\$268,987			\$268,987
Technology- Labor & Bench Fees				\$233,220			\$233,220
Technology-Hardware & Admin Software Fees				\$325,754			\$325,754
District Service User Fees (email, Tyler)				\$146,116			\$146,116
Professional Development Services		\$69,001					\$69,001
Other State Grants	\$48,558						\$48,558
Electric Agent Fee	\$7,000						\$7,000
Revenue from FICA Payments	\$21,346	\$9,660	\$104	\$16,155	\$2,366	\$3,811	\$53,442
Revenue from Retirement Payments	\$87,463	\$41,127	\$443	\$66,850	\$10,073	\$16,225	\$222,180
District Contribution by Withholding	\$621,290	\$20,000	\$7,845				\$649,135
Act 48 Reporting					\$4,000		\$4,000
Distance Education Income							0
Other Federal Grants		\$167,457					\$167,457
<b>TOTAL REVENUE</b>	<b>1,478,184</b>	<b>\$389,708</b>	<b>\$8,392</b>	<b>\$1,471,505</b>	<b>\$106,439</b>	<b>\$442,576</b>	<b>\$3,896,803</b>
Fund Balance-Reserve	\$110,000						
Fund Balance-Capital Reserve	\$67,929						
Fund Balance-Transfer to Programs	\$134,664	(\$25,944)		(\$108,720)			
<b>TOTAL EXPENDITURES</b>	<b>\$1,565,617</b>	<b>\$465,651</b>	<b>\$8,504</b>	<b>\$1,666,863</b>	<b>\$116,027</b>	<b>\$208,805</b>	<b>\$4,031,467</b>

This chart relates projected 2017-2018 revenue to proposed 2017-2018 service area expenditures. The revenue reflects the sources from which it is derived and has been allocated accordingly. The Department of Education reimburses its share of social security and retirement costs. Those costs are allocated on the basis of salary. Individual service area revenue shortfall is offset by revenues generated from other sources and fund balance.

**Note:**

\* Includes Board Services, Office of Executive Director, Human Resources Services, Business Services, Warehousing & Distribution, Operation and Maintenance of Plant, Communications Services, and Other Expenditures/Financing Uses.

+ Includes other grant funded programs including Federal, Nonpublic, and Special Education Administration fees

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## Midwestern Intermediate Unit IV Programs & Services: 2016-2017 School Year

### Student Programs & Services

Childcare Information Services .....	1,529 children per month, 146 providers
Cyber Education Service.....	28 students
Education for Children & Youth Experiencing Homelessness .....	10 counties, 69 districts
Nonpublic Schools.....	26 schools, 2,398 students
Teen Parenting .....	115 students
W-RAST .....	12 state adult correction facilities, 21 county prisons, 5 county detention centers, 19 other

### Consortiums

Alternative Education .....	7 districts, 34 students
Energy Management Consortium.....	6 school districts
Hazardous Material Removal.....	9 school districts
Health Consortium Paying Agent.....	10 school districts
Life Insurance Consortium.....	21 school districts
Midwestern PA Benefit Trust.....	districts: dental-9, health-1, vision-2

### Partnerships

FBI Fingerprinting Site .....	6,984 customers
Midwestern Arts & Humanities Foundation ....	27 school districts & communities

### Technology/Classroom Resources

Computer System Repair .....	750 pieces
Edline.....	16,000 students
e-mail Service.....	300,00 emails daily
Interactive Video/Web Based Conferences .....	110 events
Internet.....	24 districts/2 vo-techs/1 nonpublic/
Network Monitoring.....	2 vo-techs, 1 Nonpublic
PAIUnet.....	24 districts, 2 vo-techs
PIMS.....	27 school districts
Smart Contract.....	10 vendors, \$2 million computer systems sales
Finance.....	payroll services-16 districts/general ledger-16 districts/ accounts payable-16 districts

### Technology/Classroom Resources, continued

Student Information.....	attendance reports-49,000 students/ grade request forms-100,000 per year grades/scheduling-24,000 students/ report cards-100,000 per year
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Streaming Video .....	42,017 streamed or downloaded
Technicians .....	90% school districts supported/33% dedicated tech
Technology Repairs & On-site Services.....	3,700 pieces
Laser Toner Cartridge Service.....	700 refills

### Continuing Education

Act 48 Partnerships/Record Management.....	22 agencies
eLearning Center.....	100 CPE courses, 5,300 educators
English as Second Language.....	45 educators
Guest Teacher Consortium.....	27 districts, 3 vo-techs
Guest Teacher Permit Renewals .....	200 issued
Guest Teacher Training Program .....	115 participants
In-service Credit Courses.....	41 courses, 219 educators
Paraeducators Competency Training.....	67 paraeducators
Safety Mechanics Training.....	1,019 school & agency staff
Teacher Induction Courses.....	56 educators

### Curriculum & Instruction

College & Career Readiness.....	27 school districts/2 vocational schools
Classroom Diagnostic Tool Training (CDT) .....	21 school districts
Comprehensive Planning.....	10 school districts
Curriculum Advisory Council (CAC).....	27 school districts
Entrepreneurship Academy.....	2 counties, 35 students
ESL Networking.....	6 school districts
PA Value-Added Assessment System (PVAAS) .....	27 school districts
PA Institute of Instructional Coaching (PIIC) .....	17 school districts/ 1 charter school/1 career center
PA-ETEP.....	390 school districts
SAS Workshops.....	27 districts/5 nonpublic schools
Western PA Principals' Academy .....	16 school districts

### Parent Resources

Parent Toolbox Training Series.....	95 participants
PA Annual State Parent Conference .....	284 parents, 322 children
Preschool Connection.....	1,800 contacts/857 referrals
Special Education Local Task Force.....	3 counties
State Parent Advisory Council (SPAC).....	500 districts/178 charter schools
Title I Parent Training.....	572 parents
Title I State Parent Resource Center.....	42,500 materials sent

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**Student Enrichment**

Academic Games.....	2,753 students
Challenge of Champions .....	10 schools/166 students
Extreme Leadership.....	40 students/20 staff
Very Special Arts Exhibit.....	26 districts/800 students

**School Management**

AV/Computer Parts/Supplies.....	\$195,000
Communications/Publications Services.....	18 school districts
District Initiated Surveys.....	9 requests
Joint Purchasing.....	\$1,319,187/50 participants
Laser Toner Cartridge Service.....	700 refills
On-site Preventative Maintenance & Repair.....	900 computers/ A/V equipment/video/satellites
State & Federal Liaison Services.....	12 projects, \$14,324,424
Van Delivery Service.....	149 locations/week

**Special Education Programs**

Acute Partial Hospitalization.....	46 students
Autistic Support .....	40 students
Blind & Visually Impaired Support .....	128 students
Community Schools .....	74 students
Deaf/Hearing Impaired Support.....	136 students
Early Intervention (EI).....	840 students/769 screenings
Emotional Support.....	92 students
Life Skills Support .....	10 students
Multi-Disabilities Support (MDS).....	35 students

**Special Education Support Services**

Audiology.....	51 student evaluations
BrainSTEPS Resources & Training .....	3 counties
Dysphagia Evaluations.....	51 students/110 observations
Extended School Year Program.....	62 students
Inclusion Itinerant Support .....	8 students
Psychiatric Team Evaluation.....	68 students
Psychological Services .....	27 school districts
Social Work Services .....	27 school districts
Transportation.....	10 school-age students/224 preschool

**Other Programs**

Data Analysis.....	25 school districts
Keystone Project-Based Assessment.....	12 school districts
Librarian Networking.....	23 school districts
Literacy Design Collaborative.....	7 school districts
Positive Behavior Support.....	12 school districts
Reading Workshops .....	27 school districts, 12 nonpublic schools
Science Workshops .....	27 school districts, 12 nonpublic schools

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## MIU IV General Operating Budget Staff

Proposed staff funded by General Operating Budget during 2016-2017. Staff names may appear more than once.

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### ADMINISTRATION

Dr. Wayne Killmeyer, Executive Director  
\* Laura Urbach, Secretary

### BUSINESS SERVICES

Patricia W. Connolly, Director  
\* Donna Volpe, Secretary to Director of Business Services  
\* Dawn Book, Staff Accountant  
\* Mary Sternthal, Fiscal Manager  
\* April Kisamore, Payroll/HR Specialist  
\* Tara Sheffler, Junior Accountant  
\* Ken Davis, Accounts Payable, Secretary/Clerk

### COMMUNICATIONS SERVICES

Scott Powner, Director  
\* Devon Agostino, Graphic Reproduction Operator  
\* Melanie Turner, Graphic Reproduction Operator

### CONTINUING PROFESSIONAL EDUCATION

Lorinda Hess, Director

### CURRICULUM, INSTRUCTION & ASSESSMENT SERVICES

Dr. Cathleen J. Cubelic, Director  
\* Denise Lemmon, Secretary/Clerk  
\* Dianne McGaffic, Educational Consultant  
\* Dr. Amy Walker, Educational Consultant

### EDUCATION PLANNING

Dr. Cathleen J. Cubelic, Director  
\* Pamela Burchfield, Secretary/Clerk

### HUMAN RESOURCES

Brenda Marino, Esquire, Director  
\* Ken Davis, Fingerprinting/Secretary/Clerk  
\* Donna Volpe, Secretary to Director of Human Resources

### OPERATIONS & MAINTENANCE OF PLANT

John Suchonic, Coordinator  
\* Andrew Grossman, Custodian  
\* Elizabeth Bennett, Custodian

### STATE & FEDERAL LIAISON SERVICES

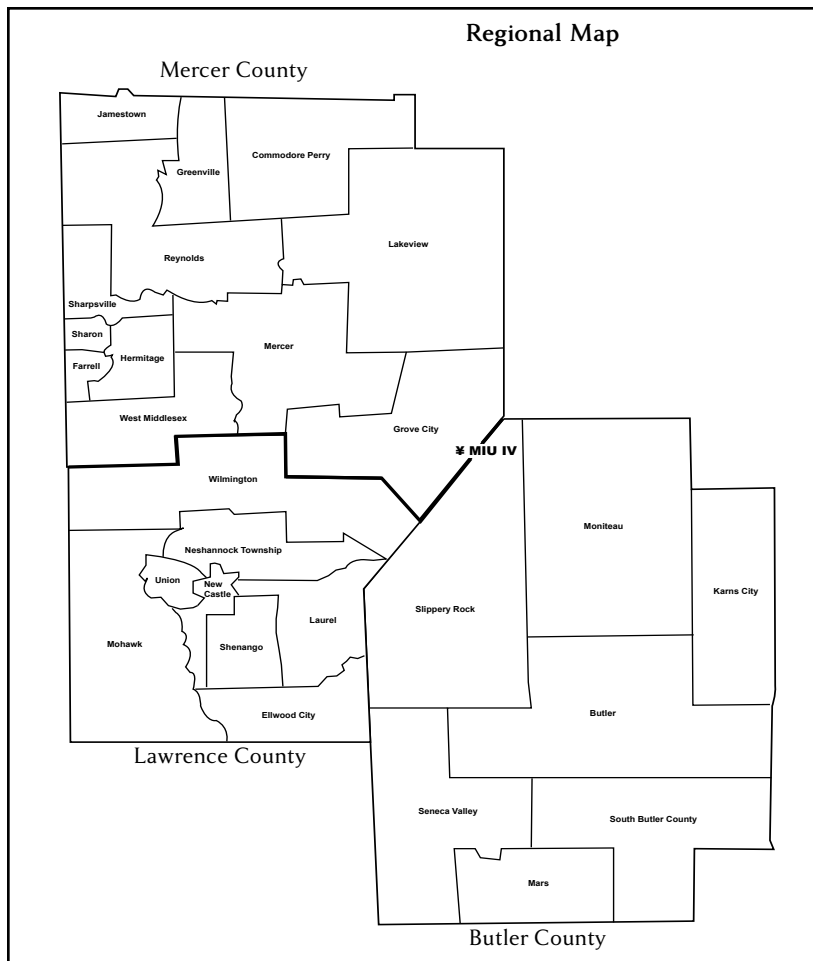
Dr. Cathleen J. Cubelic, Director  
\* Lorinda Hess, Director  
\* Nancy Powner, Coordinator  
\* Julie McElroy, DP Operator  
\* Pamela Burchfield, Secretary/Clerk  
\* Jaclyn Underwood, Secretary/Clerk

### TECHNOLOGY & INFORMATION SERVICES

Scott Powner, Director  
MaryAnn Holfelder, Secretary/Clerk  
Dave Krizner, System Analyst  
Dan Gomola, Programmer Analyst  
Jeff McCullough, Programmer Analyst  
Nancy Powner, Coordinator of Technology  
\* Jason Burcker, Technician  
\* Aaron Fobes, Technician  
\* Brian Grossman, Technician  
\* Hank Houghtaling, Technician  
\* Rick Magargee, Technician  
\* Gregory Merkle, Technician  
\* Lois Roach, Coordinator of PIMS  
\* Julie McElroy, DP Operator  
\* William Nichols, Driver

### WAREHOUSING & DISTRIBUTION

John Suchonic, Coordinator



**Midwestern Intermediate Unit IV  
2016-2017 General Facts & Figures**

# of counties served .....	3
# of districts served .....	27
# of square miles .....	1,600
# of vocational schools .....	3
# of nonpublic schools .....	59
# of charter schools .....	1
# of elementary schools .....	62
# of secondary schools .....	40
# of students .....	45,646
# of district special education students .....	9,049
# of early intervention students .....	954
# of school directors .....	243
# of teachers .....	3,232

## Superintendents' Advisory Council

**Dr. William Pettigrew, Acting**  
Butler Area School District

**Dr. Kimberly Zippie**  
Commodore Perry School District

**Joseph Mancini**  
Ellwood City Area School District

**Dr. Lora Adams-King**  
Farrell Area School District

**Mark Ferrara**  
Greenville Area School District

**Jeffrey Finch**  
Grove City Area School District

**Dr. Daniel Bell**  
Hermitage School District

**Tracy Reiser**  
Jamestown Area School District

**Eric Ritzert**  
Karns City Area School District

**Dr. Hendley Hoge**  
Lakeview School District

**Leonard Rich**  
Laurel School District

**Dr. Wesley Shipley**  
Mars Area School District

**Dr. William Gathers**  
Mercer Area School District

**Michael Leitera**  
Mohawk Area School District

**John D'Amore, Acting**  
Moniteau School District

**Dr. Terence Meehan**  
Neshannock Township School District

**John Sarandrea**  
New Castle Area School District

**John Sibeto**  
Reynolds School District

**Dr. Tracy Vitale**  
Seneca Valley School District

**Michael Calla**  
Sharon City School District

**Dr. Brad Ferko**  
Sharpville Area School District

**Dr. Michael Schreck**  
Shenango Area School District

**Dr. Alfonso Angelucci**  
Slippery Rock Area School District

**Dr. David Zupsic**  
South Butler County School District

**Michael Ross**  
Union Area School District

**Dr. David Foley**  
West Middlesex Area School District

**Dr. Jeffrey Matty**  
Wilmington Area School District

*Dr. Wayde Killmeyer*  
*MIU IV Executive Director*





**Midwestern Intermediate Unit IV**  
453 Maple Street, Grove City, PA 16127  
Dr. Wayde Killmeyer, Executive Director  
Patricia W. Connolly, Business Manager  
*[www.miu4.org](http://www.miu4.org)*

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