

**Midwestern Intermediate Unit IV  
453 Maple Street  
Grove City, PA 16127**

**Act 48 Data Entry Service Form**

The Midwestern Intermediate Unit is providing Act 48 data entry services for any PA Certified Teacher who does not have an entity, or who does not have an entity that is an approved provider for this service.

**Act 48 REQUIREMENTS**

Beginning July 1, 2000, Act 48 of 1999 requires persons holding Pennsylvania professional educator certification to complete continuing education requirements every five years in order to maintain their certificates in active status. All educators holding Pennsylvania public school certification including Instructional I and II, Educational Specialist I and II, Administrative, Supervisory, Letters of Eligibility and all vocational certificates, employed or not must comply.

Educators must earn six credits of collegiate study; or six credits of PDE-approved continuing professional education courses; or 180 hours of continuing professional education programs, activities or learning experiences through a PDE approved provider; or any combination of the above every five years to maintain active certification status.

The five-year period begins on the effective date of issuance of the educator's initial Instructional I certificate. The requirements will be renewed at the end of each five-year period. Each individual's assigned five-year period is based on the date of issuance of his/her Instructional I certificate, or the date of implementation of Act 48 on July 1, 2000, whichever is later. Five-year period beginning dates can change, depending on whether an extension was granted, or if a five-year period was completed after the deadline, or other factors, in which case a new five-year period is assigned beginning the day after the previous five-year period was completed. To view your Act 48 progress go to <http://www.pde.state.pa.us>. Scroll down to the bottom of the page and click on Act 48/PERMS.

This is an annual \$10 fee that runs from July 1 to June 30 of each year. Please fill in the form below and send it to the address on the form along with a check or money order. Please include a MIU IV Act 48 Participant Data Form for each activity and attach a copy of the workshop agenda or certificate of completion. The Act 48 Participant Data fillable form can be found at this link: <http://miu4.schoolwires.net/Page/246>. Click on Act 48 forms.

After we receive your payment and any forms, you will receive a letter stating that your hours have been recorded to the PERMS (Professional Education Record Management System) on the Pennsylvania Department of Education website at <http://www.pde.state.pa.us>. Scroll down to the bottom of the page and click on Act 48/PERMS.



**Act 48 - Data Entry Fee Payment Form for**

July 1, 2018 thru June 30, 2019

(Please PRINT all information clearly).

Participant Name (*Mr., Mrs., Miss, Ms.*): \_\_\_\_\_

Home Address: \_\_\_\_\_ Employer: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Building: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Ext. \_\_\_\_\_

Email address: \_\_\_\_\_

**Make check or money order payable to: MIU IV Continuing Education Department  
Return this form along with your payment and the Act 48 Participant Data Form to:**

Lorinda Hess, Director of Continuing Education  
Midwestern Intermediate Unit IV  
453 Maple Street  
Grove City, PA 16127